



DEFENSE CONTRACT AUDIT AGENCY
DEPARTMENT OF DEFENSE
8725 JOHN J. KINGMAN ROAD, SUITE 2135
FORT BELVOIR, VA 22060-6219

IN REPLY REFER TO

PPD 730.5.50.1

April 28, 2004
04-PPD-026(R)

MEMORANDUM FOR REGIONAL DIRECTORS, DCAA

SUBJECT: Audit Management Guidance on Validating the 2003 Baseline for the New SPO
On Use of CACWS at CAC Locations

Responses requested by this memorandum are due by May 28, 2004.

The new Strategic Plan Objective related to increased use of CACWS at CAC locations was approved at the April 2004 Strategic Plan Update meeting. The baseline for measurement of accomplishment of the Objective will be the FY 2003 achievements. The ESC agreed that the Regions would validate their FY 2003 baseline numbers and submit to Policy for use in measuring the accomplishment of the Objective for FYs 2005 and 2006. To aid in the validation, the detailed information from DMIS for FY 2003 is attached in an excel spreadsheet.

The spreadsheet contains the detail for the total Agency and can be sorted by CAC code or by Region. It also contains the detailed entries under CAC codes 010, Litton, and 024, TRW, which are no longer valid codes. L-3 Communications was not an established CAC during FY 2003, therefore, there are no entries under CAC code 006.

Regions should review the attached detailed spreadsheet and provide any proposed adjustments to dcaa-ppd@dcaa.mil by May 28, 2004. Adjustments should include, as a minimum, recoding those contractors coded as 010 or 024, if not already completed, and identification of reports where use of a CACWS would not be expected, such as for intermediate cost centers.

Questions regarding this memorandum may be directed to Patricia Letzler, Program Manager, Policy Programs Division, at (703) 767-2270 or e-mail: patricia.letzler@dcaa.mil.

/s/ Terry M. Schneider
/for/ Robert DiMucci
Assistant Director
Policy and Plans

Enclosure:



Total CAC-Inc Cost
CACWS Detail-FY200

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