

Understanding the DCAA's Contractor Submission Portal (CSP)

Objective

- Provide an overview of the CSP
 - What is the CSP
 - Why DCAA Created CSP
 - Future Integrations
 - Benefits of CSP
 - How CSP works
 - The Security overview
 - Contractor Notification
 - Getting Help

What is the CSP?

- CSP is a new online application where contractors can easily and securely submit incurred cost proposals in one place on a platform they are already using.
 - Uses the Procurement Integrated Enterprise Environment (PIEE) platform.
 - All DoD contractors that use PIEE (almost 100%), can use this new platform.

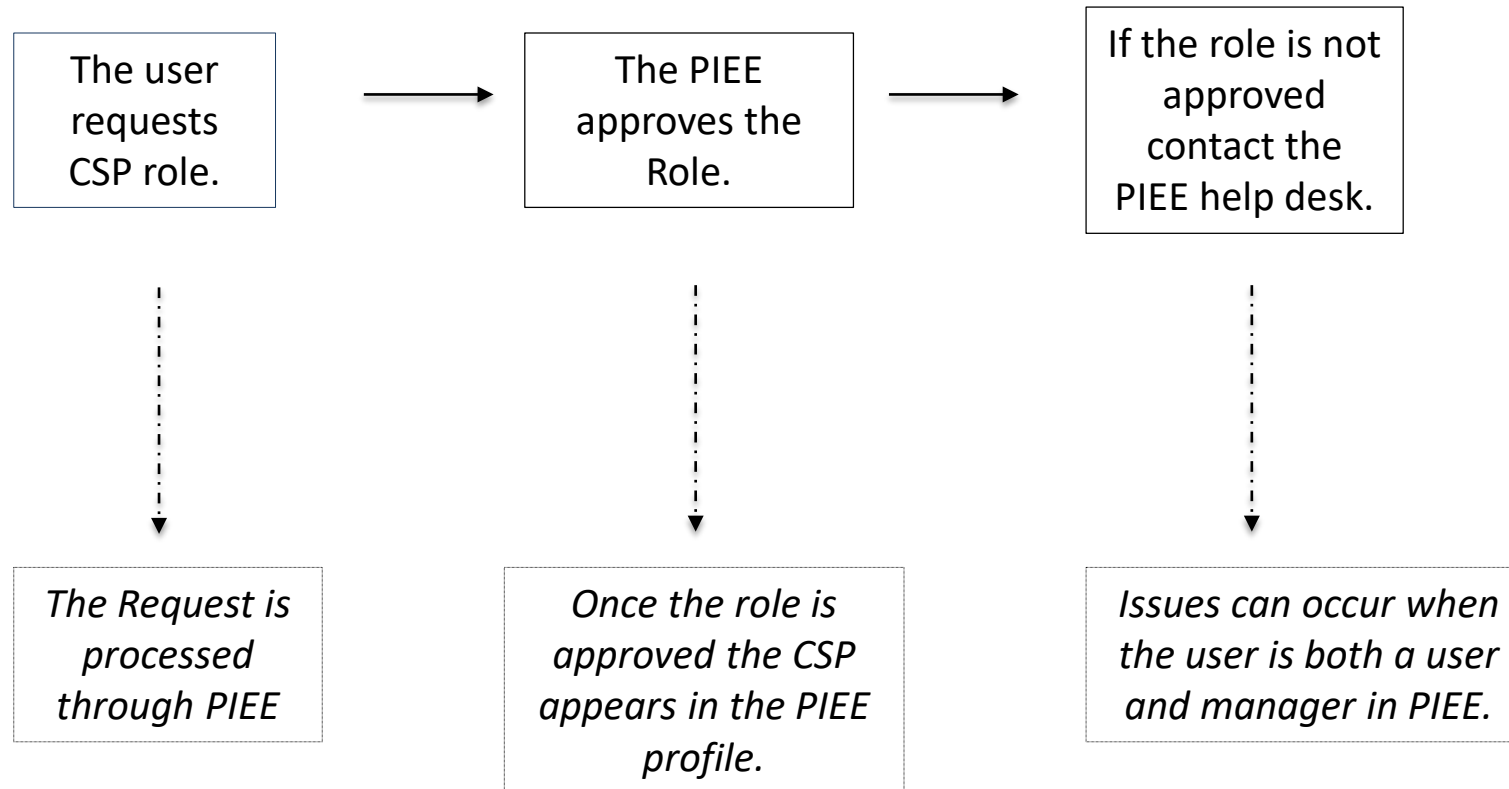
Why DCAA Created CSP

- Modernizations:
 - Improves a manual undefined process whereby contractors historically provided incurred cost proposals using a variety of methods (e-mail, disc, shared drives, paper, etc).
 - Delineates an easy, systematic, and organized process which identifies and monitors incurred cost proposals.
 - Validation of receipt to both Government and Contractor.

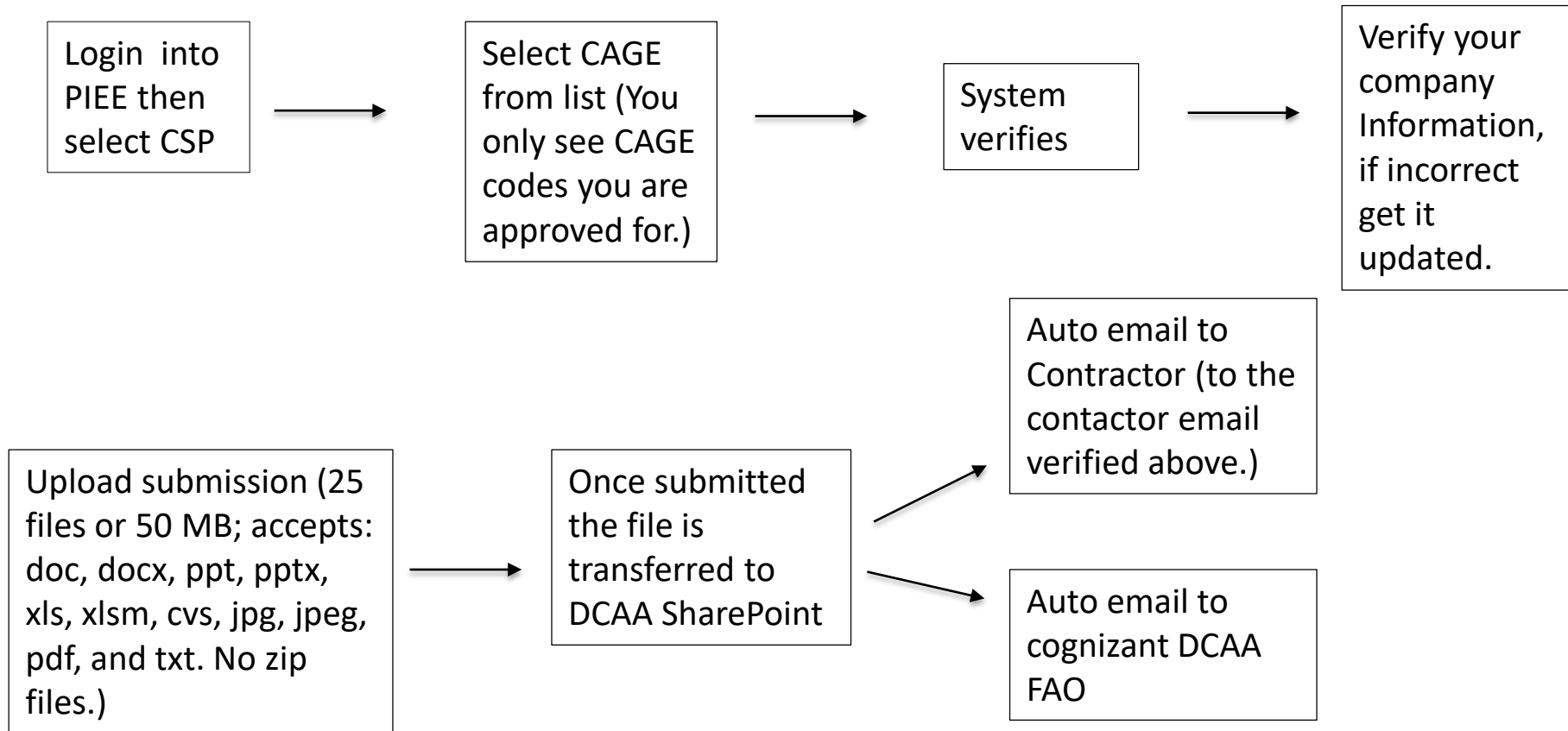
Key Benefits of CSP

- Simple *online process* for initiating, updating, and withdrawing IC proposal.
- *Secure* application optimized to protect contractor information.
- Automated *notification* of successful submission to FAO.
- *Capacity* to handle large IC submissions.
- *Centralized file management* to ensure proper version control.

Getting Started – How it Works



ICP Submission



How does the new system keep your data secure?

- CSP can only be accessed through PIEE and the approved Commercial and Government Entity (CAGE) Codes in the profile.
- PIEE approval required for access request to any new CAGE Code not within a users CSP profile.
- Data is transferred one way only (from CSP to DCAA SharePoint).
- The web browser is secure - encrypted in hypertext transfer protocol secure (HTTPS).

How does CSP protect you?

- If someone request a new CSP role, it is always approved by the Contractor's Administrator (CAM) (contractor employee with PIEE responsibility).
- Contractor is always aware of everyone who has access to their cage codes in CSP.

Notification/Reminder Letters for CSP.

- Contractor Communication
 - DCAA has established a process whereby it generates a letter to each contractor with detailed CSP guidance. The letter is issued 30 days prior to the contractor's submission due date
 - Includes guidance on enrolling into CSP.
 - Includes a comprehensive overview of the CSP portal and a user guide.

CSP Future Integrations

- Future CSP Integrations:
 - DCMA Participation - Joint DCAA and DCMA single point of entry to the Government for annual incurred cost proposals.
 - Adequacy Improvements - Real time error checking, validation routines, and adequacy checks.
 - Future Modernizations - Converting the Incurred Cost Electronic (ICE) model to a web-based input form built into the CSP.

Additional Support

Where to get help:

- If you encounter issues or have questions in relation with to CSP, please send an e-mail to CSPMailbox@dcaa.mil.